**Instructions for Investigators**: Please develop your pilot grant application using the template below. For additional information on grant writing, use the following NIH website: http://grants.nih.gov/grants/writing\_application.htm

**Section 1: Cover Page** (does not count in the 5 page limit)

***Title of Grant***

***Contact PI***

(Include: organization, department/division, address, email, phone number)

***Co-investigators*** (including name of mentor if the mentor is not the PI or Co-PI)

***Grants manager*** (Name and contact information)

**Section 2: Application Details (5-pages in length, not including references)**

**Specific aims**

*State concisely the goals of the proposed research and summarize the expected outcome(s), including the impact that the results of the proposed research will exert on the research field(s) involved.*

*List succinctly the specific objectives of the research proposed, e.g., to test a stated hypothesis, create a novel design, solve a specific problem, challenge an existing paradigm or clinical practice, address a critical barrier to progress in the field, or develop new technology.* [*Include in this section how your aims will advance the field of palliative care and end of life research (PCEOL). Describe plans for future extramural grant application(s) based on the proposed pilot work, including funding agency and planned submission date.]*

**Research Strategy**

**Significance**

*Outline what is significant about this proposal and approach. Explain how the proposed project will improve scientific knowledge, technical capability, and/or clinical practice in PCEOL. Describe how the concepts, methods, technologies, treatments, services, or preventative interventions that drive*

*PCEOL will be changed if the proposed aims are achieved.*

**Innovation**

*Describe any novel theoretical concepts, approaches or methodologies, instrumentation or interventions to be developed, used, or refined and any advantage over existing methodologies, instrumentation, or interventions.*

**Approach**

*Describe the overall strategy, methodology, and analyses to be used to accomplish the specific aims of the project. Include how the data will be collected, analyzed, and interpreted. Discuss potential problems, alternative strategies, and benchmarks for success anticipated to achieve the aims. As a pilot study, describe*

*any strategy to establish feasibility. Explain why it makes sense to conduct this study within PCRC infrastructure and outline planned PCRC collaboration. Please include a study timeline/calendar for completing the proposed investigation within the 12 month time period.* ***Provide a detailed mentorship plan*** *for the Junior Investigator PI or investigator and a description of the mentor, including planned interactions between mentor and mentee and a description of how the proposed project will enhance development of Junior Investigator(s) in PCEOL research.*

**Section 3: References, Biosketches, human subjects, IRB plan, scientific environment, budget documents, and appendices (does not count in the page limit)**

**References/citations**

**Biosketches** (PI and Key Personnel, including Mentor)

**Human Subjects** (this section must include the following components, as required by the NIH):

* Inclusion Plans for Women, Minorities and Children, if applicable. **Note**: the documentation must include justification for including or excluding any of these inclusion groups.
* Targeted Enrollment Table (template can be found on the NIH website: http://grants.nih.gov/grants/funding/phs398/enrollment.pdf). If not applicable, state that on the form below the table and include in your application.
* Data and Safety Monitoring Plan (DSMP), [please follow NINR policy, <https://www.ninr.nih.gov/sites/www.ninr.nih.gov/files/NINR%20DSM%20Policy%202014%20FINAL.pdf>, and complete sections a-f on page 2-3].
* Certification that Key Personnel have taken appropriate education in protection of human subjects.

**IRB Plan**

*If your project will include human subjects, a proposed or approved protocol and consent form should be attached as an Appendix to the proposal. For multi-site projects, please use the PCRC protocol template*: http://palliativecareresearch.org/wp-content/uploads/2015/07/PCRC\_Protocol\_Instructions-and-Guidelines.pdf /.

**Scientific Environment**

**Budget and budget justification**

*All budgets will be submitted on the NIH PHS398 budget form (*[*http://grants1.nih.gov/grants/funding/phs398/phs398.html*](http://grants1.nih.gov/grants/funding/phs398/phs398.html)*). For budget justifications, please outline the key assumptions used to derive the budget.*

**Appendices**